



Chamber of
Engineers

Statute

Version 10.0

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1 Name

The name shall be the "CHAMBER OF ENGINEERS" also known as the "Chamber of Professional Engineers" and hereinafter referred to as the Chamber.

2 Registered Office

The Registered office shall be at a place as the Executive Council, may, from time to time, decide. Notice of any change shall be given to all members of the Chamber.

3 Nature of Organisation

The Chamber is an autonomous institution independent from any government agencies or other political influences. It is a not-for-profit voluntary organization.

4 Objects

The objects of the Chamber shall be:

1. To provide an organization for all Professional Engineers who satisfy the qualifications and other criteria for membership as laid down by the Chamber.
2. To provide an organization for Aspirant Professional Engineers and other persons intimately related with the profession in accordance with the criteria and other guidelines laid down by the Chamber.
3. To promote and maintain unity, dignity, status and other interests of the profession.
4. To foster cooperation between its members.
5. To promote the Science and Practice of Engineering and to broaden and update the knowledge of its members by lectures, publications, courses and other means.
6. To encourage and guide students interested in taking up engineering as a career.
7. To promote cooperation with analogous bodies locally and overseas for the mutual benefit of the members.
8. To promote and maintain a code of Ethics for the Engineering Profession as well as voluntary Codes of Practice in Malta.

5 Membership

Membership of the Chamber shall be in the following classes:

5.1 Honorary Membership

There shall be a class of HONORARY Membership open to persons who, in the opinion of the Council, have made an exceptional contribution to the Engineering Profession in Malta or overseas, or to the Chamber itself.

Such membership shall carry no voting powers at any of the Chamber's Council or General Meetings. Members shall be appointed to the HONORARY class only by the Council with a unanimous vote and their number shall be limited. No fees shall be levied to this class of membership.

5.2 Warrant Membership

There shall be a class of Warrant Membership which shall be open to persons who are warrant holders or special license holders according to the Inginiiera Act (Cap.321). (The EUR. ING. qualification may be awarded to applicants of this category only.)

5.3 Graduate membership

There shall be a class of GRADUATE Membership that shall be open to persons who are in possession of such degree of the University of Malta or an equivalent academic qualification relating to the

engineering profession both of which, at the time of applying, are recognised by the Bord tal-Inġiniera to be necessary to satisfy the educational requirement for the granting of the Engineering Warrant.

5.4 Associates

There shall be a class of ASSOCIATES who shall be open to persons who:

- a) Are not warrant holders but were Corporate Members on the 29th November 1993.
- b) Value membership of the Chamber but do not meet the academic requirements for entry to other classes of membership.

5.5 Student membership

There shall be a class of STUDENT Membership that shall be open to persons who are enrolled in a course that leads to such degree of the University of Malta or an equivalent academic qualification relating to the engineering profession both of which, at the time of applying, are recognised by the Bord tal-Inġiniera to be necessary to satisfy the educational requirement for the granting of the Engineering Warrant.

5.6 Corporate Body Membership

There shall be a class of Corporate Body Membership for organizations which involve or employ engineers and which includes but is not limited to Limited Liability Companies.

5.7 Interested Persons

Any persons who are not eligible to belong to any of the above categories but nevertheless are interested to participate in the learned activities of the Chamber, may be allowed to do so, at the discretion of the Council, subject to the payment of a subscription fee, as could be levied by the Chamber.

6 Membership Election Procedures

The procedures for election of membership shall be as follows:

6.1 Applications

Application for election to any class of membership or for election to be transferred from one class to another shall be made on a Membership form as prescribed by the Council. All application forms shall be duly filled in by the applicant and returned to the Membership Secretary. All application forms shall be reviewed by a Membership Election Committee.

6.2 Elections

Election to any class of membership or transfers from one class of membership to another, shall be made solely by the Council. The Council shall receive recommendations from a Membership Election Committee. The criteria to be adopted for election or for transfer from one membership class to another shall be consistent with the provisions prescribed by this statute and shall be in accordance with guidelines laid down by the Council. An applicant may be required to appear before the Council or before the Membership Election Committee for an interview wherever this is deemed applicable. A person elected shall be considered to have been duly registered as a member only on receipt of a written declaration to that effect by the Membership Secretary, subject to the payment of the appropriate fees.

6.3 Interpretation of the Statute

The Council will be the sole interpreter of this statute including issues of membership.

7 Membership Fees

7.1 Levying of Fees

With the exception of Honorary Membership all other membership classes will be subjected to an annual subscription fee. Other fees for processing application form for election or for transfer from one membership class to another may be levied as decided by the Council. The value of the fees to be charged shall be decided upon by the Council provided that the decision to alter any of the fees is agreed by at least two thirds (2/3) of the members of the Council present at a Council meeting which has the subject of the revision of fees specifically listed as an item of the agenda.

7.2 Non-payment of Fees

Members who fail to pay their fees lose all rights of membership of the Chamber until such time that they regularize their position. The names of members who fail to pay their fees for more than three consecutive years will, besides losing membership rights, be removed from the main membership list and placed on a special list of Defaulting Members, without being dismissed from the Chamber.

Members who fall in arrears of the payment of their fees may be subject to disciplinary action by the Council including their dismissal from the Chamber.

7.3 Retired Members

All retired members may benefit from a reduced subscription rate as deemed applicable by the Council from time to time.

8 Membership List

The Council shall from time to time circulate amongst its members a list of all its registered members. Such a list shall be upgraded regularly and shall always be available at the registered office for inspection by any member.

9 The Executive Council

9.1 Management

The management of the affairs of the Chamber shall be vested in the Executive Council which shall be elected at an Annual General Meeting in accordance with the provisions laid down in this statute. The Executive Council shall interpret the provisions laid down in this statute subject to a decision to the contrary taken by an Extraordinary General Meeting convened for such purpose.

9.2 Composition

The Executive Council shall be composed of eleven (11) voting members as follows:

President

Vice-president

Secretary General

Treasurer

Public Relations Officer

Activities Secretary

International Affairs Secretary

Membership Secretary

Policy Affairs Secretary

Education and Training Secretary

Student Representative

The above members shall be elected as provided for in clause 9.3 at the first executive Council meeting to be held as soon after the Annual General Meeting as possible, the Executive council members shall agree between themselves on the allocation of posts among themselves.

9.3 Tenure of Office

Under normal circumstances the members of the Council shall be elected every year at the Annual General Meeting of the Chamber with the following provisions:

In order to maintain continuity, any five (5) members of the Council need not re-apply for election until they have served two (2) successive years on the Council after their election or re-election at the Annual General Meeting of the Chamber. At least five (5) members of the Council have to be re-elected at every Annual General Meeting.

The five members, who are eligible to hold their membership on the Council for the second successive year without re-election, will be determined as a natural consequence of rotation. If there are more than five (5) members who are willing and eligible to hold their membership on the Council for the second successive year without re-election the five (5) members to remain for their second successive year on the Council without re-election will be decided by a vote taken at the last Council meeting held before the issuance of the Annual General Meeting notice in accordance with clause 11.6.

The President shall not hold office for more than four (4) years in succession.

The Student Representative shall be elected from and by Student Members of the chamber at the Annual General Meeting and shall hold office for one year.

9.4 Duties of Council members

9.4.1 President

It shall be the duty of the President to

- a) convene and chair all Council and General Meetings;
- b) address the Annual General Meeting, giving a report of the activities of the Chamber during the previous year;
- c) represent the Council of the Chamber or to appoint a delegate, in official ceremonies;
- d) set forth matters under deliberation and to submit them for discussion;
- e) maintain order and observation of the standing orders during all meetings the President chairs.

The President shall have no right to express the President's own opinions for or against motions nor shall have a normal vote but the President shall have the right of a casting vote in case of a tie of votes.

9.4.2 Vice-President

It shall be the duty of the Vice-President to:

- a) carry out all of the functions described under 9.4.1 in the absence of the President;
- b) keep a record of all the collaboration agreements made by the Chamber with sponsors and partners;
- c) coordinate the activities of the Chamber in collaboration with sponsors and partners;
- d) keep a proper record of the deliverables by the Chamber with respect to sponsors and partners in line with the collaboration agreements;
- e) convene and chair the Membership Election Committee of the Chamber.

9.4.3 Secretary General

It shall be the duty of the Secretary General to

- a) keep a record of all business transacted at Council and General Meetings;
- b) keep a proper record of all correspondence received and sent wherever these are related to the main business of the Council and the Chamber;
- c) keep a nominal roll of all members and their titles and positions as well as their age and addresses;
- d) coordinate the activities of other Council members as well as maintain uniformity and consistency in the operation of the sub- committee of the Chamber;
- e) forward notices of all meetings to all Council members;
- f) forward notices of Annual General Meetings to all members of the Chamber;
- g) carry out all other work of administrative nature related to the requirements of the Council and General Meetings.

9.4.4 Treasurer

It shall be the duty of the treasurer to

- a) take responsibility of all moneys, funds and assets of the Chamber and ensure payment of subscription fees by all members;
- b) deposit in the name of the Chamber, into an approved bank account such cash that not be required for immediate use;
- c) keep an accurate record with receipts of all money transactions of the Chamber;
- d) supervise the financial accounts and records of any committee or sub-committee of the Chamber;
- e) prepare audited accounts comprising an income and expenditure report, a balance sheet and a budget forecast for the following year and submit them to the last meeting of the Council before the Annual General Meeting;
- f) prepare and deliver a Treasurer's report for approval at the Annual General Meeting. Such a report is to incorporate balance and commitments of the accounts of all of the sub-committees or committees of the Chamber who maintain a separate account;
- g) research and be informed about funding opportunities that the Chamber can benefit from. Once identified, after council approval, the Treasurer is to support in drafting and compiling all necessary information to apply for funding.

Withdrawals from the bank account/s of the Chamber can only be effected against the signatures of any two of the President, Vice-President, Secretary General and Treasurer.

9.4.5 Public Relations Officer

It shall be the duty of the Public Relations Officer to

- a) promote the image of the Chamber through press releases, press features and write ups, publication of periodical magazines, newssheets and through any other means as will be approved by the Council;
- b) maintain promotional contacts between the Chamber and any other Body, Association, individuals and individual which can be instrumental towards achieving any or all of the objects of the Chamber as listed in this statute;
- c) convene and chair sub-committees or Editorial Boards that are set up by the Council to assist the Public Relations Officer in the Public Relations Officer's work.

9.4.6 International Affairs Secretary

It shall be the duty of the International Affairs Secretary to

- a) promote and maintain reciprocal contact with International Affiliations of the Chamber;
- b) inform members of the Council and, in particular, the Public Relations Officer, of any items of news interest arising out of such affiliations;
- c) organize, administer and chair any sub-committees which may be required to be appointed by the Council for the efficient execution of the above.

9.4.7 Activities Secretary

It shall be the duty of the Activities Secretary to

- a) plan and organize regular activities for the members of the Chamber;
- b) inform the council of a general outline of a plan of activities for the year and, in particular, a more final program of such activities covering three monthly cycles;
- c) advise by circular and by press adverts or both all members of the Chamber of the holding of each activity;
- d) convene and chair the Activities Sub-Committee as required;
- e) shall keep a record of each activity especially as regards the date, place and nature of the activity as well as the attendance recorded.

Furthermore, the Activities Secretary shall, wherever applicable, obtain and keep in a special file, the texts of lectures delivered by speakers taking part in such activities.

9.4.8 Membership Secretary

It shall be the duty of the Membership Secretary to

- a) keep and maintain a detailed record of each member of the Chamber and to provide a list of all members as required;
- b) liaise very closely with the Treasurer and Secretary General to ensure that such a list defines most clearly and at all times bona-fide members of the Chamber;
- c) form part and act as secretary of the Membership Election Committee of the Chamber.

9.4.9 Policy Affairs Secretary

It shall be the duty of the Policy Affairs Secretary to:

- a) enhance the strategic and operational capabilities of the Executive Council in the realm of policy and regulatory affairs;
- b) prepare briefs, reports, and presentations for the council to support decision-making processes related to policy and regulatory issues;
- c) lead the analysis and development of engineering policies, ensuring they are aligned with current industry standards, technological advancements, and societal needs;
- d) represent the Chamber of Engineers in policy discussions, forums, and committees where engineering policies are debated and formulated;
- e) extend policy and regulatory consultation with members of the Chamber of Engineers;
- f) monitor the implementation of policies and assess their impact on the engineering sector.

9.4.10 Education and Training Secretary

It shall be the duty of the Education and Training Secretary to:

- a) promote engineering education and continuous professional development;
- b) coordinate the activities of the Chamber concerned with the promotion of engineering education and engineering careers;
- c) keep a record of the training partnerships made by the Chamber with training and educational institutions;
- d) develop and disseminate training and continuous professional development opportunities to members of the Chamber.

9.4.11 Student Representative

It shall be the duty of the Student Representative to:

- a) attend and participate with full voting powers at all meetings of the Council;
- b) maintain a reciprocal link between the Council and student members;
- c) assist the Chamber in organizing any event involving any form of student participation.

9.5 Vacancies

Vacancies occurring during the year shall be filled through co-option by the Council.

Co-opted members who fill such vacancies will have full voting powers. In co-opting such members, the Council shall give preference, whenever applicable, to members of the Chamber who had polled the highest votes but who still failed to gain enough votes to be elected on the Council during the last Annual General Meeting of the Chamber. Such co-opted members will have to stand for election at the next Annual General Meeting.

9.6 Removal from Post

A member of council may only be removed from the post held by that member at an Extraordinary General Meeting (EGM) called specially for the purpose. This EGM may be called either by members as per clause 12.1, or by a two-thirds 2/3 majority vote of all Executive council Members. The agenda of this EGM will allow for both sides to air their views and shall be conducted according to the rules of fairness. Notwithstanding any other provision in the statute, this EGM will be chaired by a former President of the Chamber.

A member of council may be removed for any of the following reasons:

- a) acting in a manner which is directly and unequivocally contrary to the interests of the Chamber;
- b) divulging to third parties confidential information about any aspect of the Chamber;
- c) acting against the expressed will of a majority of the Council members or of the Chamber members;
- d) being absent for at least three (3) consecutive Council meetings without giving any reason which is considered a valid and excusable reason.

9.7 Procedures at

All Council meetings shall be chaired by the President, or in the absence of the President, by the vice-president, or in both their absence by a member from those present specifically elected to chair that meeting.

9.7.1 Quorum

Five (5) members shall constitute a quorum.

9.7.2 Agenda

Items to be discussed are to be included in the agenda which shall be circulated together with the date and place of the meeting to all members of the Council at least (5) calendar days in advance.

Only items on the agenda shall be discussed and this shall normally include the following:

- a) Approval of minutes of the previous meeting
- b) Matters arising out of the minutes
- c) Correspondence

9.7.3 Standing Orders

Procedural Council meeting shall be in accordance with standing orders that the Council shall adopt at the start of its term of office every year except for those provisions which already form part of the Statute.

9.7.4 Special Council Meetings

Special Council Meetings of any emergency or extraordinary nature may be called by whatever means considered opportune and the mandatory period of notice for such a meeting is not required.

For such a meeting only the item or items for which the meeting has been called will be discussed.

9.7.5 Suspension of rules

The consent of all those present shall be necessary for the suspension of the rules at Council meetings.

10 Specialised Committees and Sub Committees

10.1 General Rules re specialised Committees and Sub-committees

Specialized Committees and Sub-Committees can be set up by the Council to assist in its work.

Such Committees shall be bound to operate within the policies, guidelines and frameworks set out by the Council, although they would otherwise function as independently as possible.

All Specialized Committees must be presided by a member of the Council whilst Sub-Committees can be presided by persons who are not members of the Council although these must be appointed officially by the Council.

The term of office of Specialized Committees or Sub-Committees shall be limited to one (1) year or less but can be unlimited in nature although the members forming such committees and subcommittees will have to be re-confirmed by the Council at least once every year, preferably right after the Annual General Meeting.

All such committees must maintain a record of their main points deliberated at their meetings as well as a detailed record of their income and expenditure if applicable.

10.2 Ethics and Disciplinary Sub-committee

There shall be an Ethics and disciplinary Sub-committee of Council made up of at least three members proposed by the Executive Council and appointed at the Annual General Meeting from among Past Presidents and Past Vice-Presidents and engineers that have attained a high level standing within society.

The objectives of this sub-committee shall be:

- a. to monitor the ethical behaviour within the profession;
- b. to uphold the Code of Ethics;
- c. to assist and give advice to members of the chamber on problems encountered in the industry or society that could potentially lead to a breach of Ethics by the member in the execution of a particular task;
- d. to recommend to Council to report to the Bord tal-Inginiera those cases which do not fall within its competence.

10.3 College of Past Presidents

There shall be a College of Past Presidents made up of all Past Presidents of the Chamber. The objective of this College is to provide advice to the incumbent President when so requested by the President. The College will appoint a chairperson from among themselves and will regulate its own procedure.

11 Annual General Meeting

11.1 Date

The highest legislative body of the Chamber shall be the Annual General Meeting which shall be held each year by the last week of February at such time and place as the Council may decide.

11.2 Business for deliberation

The business for deliberation at the Annual General Meeting shall be as follows:

- Treasurer's report covering the period 1st January to 31st December of previous year
- Motions and amendments to the Statute
- Election of Auditors
- Any Other Matters
- Election of Council Members

The procedure to be followed during the General Meetings shall be as detailed in this statute and as laid down by the standing orders adopted by the outgoing Council.

11.3 Quorum

Quorum for all general meetings shall not be less than one fourth (1/4) of all eligible members of the Chamber who are entitled to vote. Should there be no quorum, the meeting shall be held half an hour after the appointed time with those present.

11.4 Members present

All members of the Chamber may attend but only members who have their subscription up-to-date may vote save the special provisions detailed under Clause 11.7.

11.5 Nominations

Nominations of candidates for election on the Council shall be submitted in writing to the Secretary General by not later than five (5) clear weeks before the date set for the Annual General Meeting. Nominations received after such a date will be rejected if sufficient nominations for the posts available for election on the Council will have already been received by then. Nominations shall be made on forms purposely prepared by the Council. Nominations for election on the Council shall be received only from Warranted and Graduate members of the Chamber except for the provisions regarding the Student Representative who shall be nominated as detailed in 9.3.

11.6 Notice period

The Secretary General shall advise all members by means of a circular or by an advert in the local press of the date, place and agenda for the Annual General Meeting at least eight (8) calendar weeks before.

11.7 Voting at General Meetings

Whereas all members of the Chamber as listed in clause 11.4 are entitled to participate on all proceedings at the General Meetings of the Chamber, only Warranted and Graduate Members are entitled to vote.

No warranted or graduate member shall be entitled to vote if their membership subscription is in arrears.

The Chairperson shall not have a right to a vote but shall have a casting vote in case of a tie of votes.

11.8 Annual Administrative Report

The outgoing council shall present an annual administrative report that summarises the general operation of the Chamber covering the past council term.

12 Extraordinary General Meetings

12.1 Request

Extraordinary General Meetings shall be called by the Secretary General on a request by the Executive Council or on receipt of a request signed by thirty (30) members or thirty percent (30%) whichever is the smallest, whose subscriptions are paid up to date provided that in the latter case, two thirds (2/3) of the members making such a request are Warranted and/or Graduate members and that their request is backed by a reason for which the Extraordinary General Meeting is being sought.

12.2 Other Provisions

All other provisions detailed in 11.3, 11.4, 11.6 and 11.7 given under 'Annual General Meetings' shall also apply for Extraordinary General Meetings.

12.3 Procedure

The procedure to be followed shall be decided upon by the Executive Council.

13 Emergency General Meetings

Emergency General Meetings shall be called by the Secretary General on a request by the Executive Council or on receipt of a request signed by thirty (30) members or thirty percent (30%), whichever is the smallest, whose subscriptions are paid up-to-date, provided that in the latter case, two thirds (2/3) of the members making such a request are Warranted and/or Graduate members and that their request is backed by a reason for which the Emergency General Meeting is being sought. Such meetings may be called by giving not less than forty-eight (48) hours notice by way of a circular and/or press advert detailing the only purpose of such a meeting.

All other provisions detailed in 11.3, 11.4 and 11.7, given under "Annual General Meeting" shall also apply for Emergency General Meetings whereas the procedure to be followed shall be decided upon by the Executive Council.

14 Auditors

14.1 Member Auditors

Two (2) Member Auditors shall be elected at every Annual General Meeting to hold office for one year. Any class of member can be elected, provided one (1) of the Member Auditors is a Warranted or Graduate Member. The Member Auditors shall have the power to inspect all records and accounting books of the Chamber including those of any of its Committees or Sub-Committees.

The Member Auditors shall have the power to request and obtain any information and explanation from the Executive Council relating to any matter, whether of a financial nature or otherwise, which in their opinion needs to be explained and justified.

They shall also audit the financial statements forming part of the Treasurer's Report before this is presented for approval at the Annual General Meeting.

14.2 Dismissal of Member Auditors

The Executive Council shall have the power to dismiss from office one (1) or both of the Member Auditors before the end of their term of office if it believes that there is a sufficient cause or reason for such an action. In any case, the dismissed Member Auditor/s can have recourse against a such action at an Extraordinary General Meeting which shall be called purposely for such a matter at the request of the dismissed Member Auditor/s.

14.3 Vacancies

The Executive Council shall have the power to appoint an alternative Member Auditor/s in cases where a vacancy arises out of the resignation or dismissal, in which case, new Member Auditors will be elected by the Extraordinary General Meeting

14.4 Certified Accountant

A certified accountant shall be appointed by the Executive Council to prepare the financial accounts of the Chamber as may be required by law or the Executive Council and to submit a report for consideration of the Annual General Meeting of the Chamber.

14.5 Legal Consultant

A legal consultant shall be appointed at the Annual General Meeting. The function of the legal consultant will be to safeguard the interests of the Chamber as a whole. The appointment of the legal consultant as well as the associated fees shall be approved at the Annual General Meeting.

15 Investments

Any surplus funds of the Chamber shall be invested in the name of the Chamber in an investment trust or bank approved by the Executive Council. A two thirds (2/3) majority consensus of the Executive Council will be required for such an action. If the investment being proposed by Council is of an extraordinary nature and exceeds fifty-thousand-euro (€50,000), this has to be approved by a two thirds (2/3) majority of the members present during an Extraordinary General Meeting specifically convened for this purpose, provided that a quorum is constituted if the number of members present is not less than twenty (20) members. Details of such investments must be given in the Treasurer's Report submitted for approval at the Annual General Meeting.

16 Dissolution

16.1 Resolution

Dissolution must be the subject of a resolution taken at a General Meeting specifically called to deliberate on such a matter.

16.2 Postal vote

If a resolution to dissolve the Chamber is adopted at a Special General Meeting as described under 16.1, the details of such a resolution as well as a report of the discussion and voting recorded at such a special General Meeting shall be sent to each eligible Warrant and Graduate Member of the Chamber by registered mail.

Such a circular is to enclose a stamped vote which has to be returned to the Secretary General by post within fifteen (15) calendar days of being sent. Each postal vote received must bear the voter's name, membership and number and signature.

The resolution to dissolve the Chamber shall be deemed operative if eighty (80) per cent of the votes received are in favour provided not less than sixty-five (65) per cent of the total membership eligible to vote have recorded their votes.

Irrespective of the result, the Secretary General shall send a circular to all the Chamber's eligible membership, irrespective of their class of membership, detailing the voting recorded. Such a circular must be signed by the following Council officials:

President, Vice-president, Secretary General, Treasurer, Membership Secretary.

Unless a written contestation is received by the Secretary General within two (2) weeks for the issue of the circular bearing the final results of the postal vote and provided the resolution to dissolve the Chamber was carried, the Council shall proceed with the dissolution.

16.3 Effect

As soon as the resolution to dissolve the Chamber can be put into effect, the property and any assets of the Chamber shall go to other similar organisation/s as defined in clause 3 above, as the Executive Council may decide through a simple majority vote.

The Secretary General shall then proceed to advise all the Chamber membership of the manner in which the dissolution of the Chamber has been effected.

17 Revision of Statute

17.1 Authority

The revision or amendments of the statute may only be made at a General Meeting by a two-thirds (2/3) majority from those present who are eligible to vote in accordance with other provisions as laid down elsewhere in this statute.

17.2 Motions

A proposal for a revision or amendment to the statute shall only be accepted if this is tabled down in motion form duly proposed and seconded and is received by the Secretary General at least one (1) week before the date of the Annual General Meeting or of an Extraordinary General Meeting convened specifically for such a purpose.

The motion can be proposed by any eligible member of the Chamber irrespective of the class of membership they possess, although it can only be seconded by an eligible Warranted or Graduate Member.

Amendments or counter motions to the original motion can be made at the same General Meeting.

17.3 Consequential Alternations

The passing of a motion involving the revision or amendment to the statute shall automatically give the Executive Council authority to make the necessary alterations to other parts of the Statute which are directly affected as a consequence of such motion.

18 General Provisions

The following general provisions shall only apply in areas which are not specifically covered by the preceding Clauses 1 to 18 of the Statute.

18.1 Form of Organization

The Executive Council shall be free to adopt the method of organising itself and its sub-committees which it considers is the best suited for that time taking into account the abilities and pre-dispositions of its members provided that such method does not conflict in substance or in spirit with the provisions detailed under Clause 9 of this statute and that it does not, in any way alter the requirements of any other clauses contained in this statute.

18.2 Handing Over

All members of the Council or members appointed to sit on specialised committees or sub-committees-committees who ceased to be members from such offices for any reasons including through resignation or through dismissal shall remain responsible for their office until they have effected an acceptable handing over to their substitutes.

18.3 Standing orders

The following Standing Orders shall apply during General Meetings, Council meeting and meetings of any committee or sub-committee of the Chamber:

- a) The priority laid down in an agenda shall be followed unless there is a unanimous consent to suspend the rules by those present and to alter such priority;
- b) A Ruling given by the Chairperson shall be final and shall not be contested during that meeting. It may however be challenged by means of a notice of a motion given not later than three (3) calendar days after the meeting at which the Chairperson gave the ruling;
- c) The Chairperson shall have the power to suspend from meeting any person who in the opinion of the Chairperson, is not acting in a responsible manner. The person so suspended shall not take further part in the discussion and voting at that meeting;
- d) The Chairperson shall have the power to suspend and adjourn the meeting in cases of disorders for such time as shall be deemed fit and necessary;
- e) Motions, amendments to the motions and counter motions are to be submitted in writing to the Secretary General of the meeting and shall be duly proposed and seconded;
- f) No motions, amendments to the motion and counter motions shall be withdrawn without the consent of all present;
- g) Unless the subject is open for a general discussion, no speaker shall address the meeting more than once on the same matter. The mover of a motion, amendment to the motion or counter motion shall, however, have the right wind up the debate before the proposed motion, amendment or counter motion is put to the vote;
- h) The Chairperson shall have the right to regulate the time for any discussion or debate from the floor.
- i) The following priority for voting on motions, amendments or counter motions shall be followed:

- 1) Counter motion
 - 2) Amendment
 - 3) Original motion
- j) The following points raised from the floor shall be given priority:
- 1) Vote of no confidence
 - 2) Point of order
 - 3) Point of information
- k) The Chairperson can resign from the Chair temporarily whenever there are motions on which the Chairperson prefers to express the Chairperson's own opinion and to vote as an ordinary member. In such instance the Chairperson must do so before the motion is opened for discussion from the floor. The Chairpersonship shall then be taken by either the Vice-president if the Vice-president so prefers or by a member elected for such a purpose from those present who shall carry out such a role at least until voting for that motion has been carried out.

19 Adoption of the Statute

This statute in its original form was adopted at the Annual General Meeting of the Chamber of Professional Engineers held at the Professional Center, 1 Wilga Street, Paceville on 24.4.85

20 Amendments / Revisions Effected

AGM 2005 (8.2, 10.1)

EGM 4/11/05 (10.5, 10.6)

AGM 2007 (8.2)

EGM 25/11/08 (Insert clause 3, amended 15.3 re numbered from 3.0 - 19.2 to 4.0 - 20.2 respectively)

AGM 25/2/2011 (9.2, 11.2, 15.0)

AGM 24/2/2012 (15.0)

EGM 30/8/2014 (split 5.6, add 5.7; 7, add 7.1, 7.2, 7.3; 9.2; 9.3; 9.4.10; 9.6; 10, add 10.2; 13; 14.1;14.4; add 14.5)

AGM 27/2/2015 (5.5)

AGM 22/02/2019 (9.2,9.4, add 9.4.9, add 10.3, 5.3, 5.5)

AGM 21/02/2020 (9.2, 9.4.10, add 9.4.11)

AGM 26/02/2021 (9.2, 9.3, 9.4.3, 9.4.4, 9.4.8, 11.5, 11.6, 12.1, 13, 16.2, 16.3, 17.2, 18.3, add 11.8)

AGM 25/02/2022 (5.2, 5.3, 5.5, 6.1, 10.2, 11.4)

AGM 24/02/2023 (9.2, 9.3)

AGM 22/02/2024 (9.4.4, 9.4.9, 9.4.11, 10.2)

AGM 27/02/2025 (9.3, 9.4.2, 9.4.4, 9.4.10, general modifications to the statute to correct typographical errors and correct representation)

20.1 Codes of Practice

AGM 1998

An Extraordinary General Meeting will from time to time approve by a simple majority and publish Codes of Practice to guide the Engineering Profession.

20.2 Disciplinary Board

AGM 1999

The council shall appoint from time to time a disciplinary board, which shall investigate cases of members that do not abide by the statute.

The committee shall recommend its course of action to the Council of the Chamber who is empowered to take disciplinary action, which can include dismissal of the said member.

The member affected shall be so notified by registered post.

The member shall have a right of appeal within 30 days of notification.